



Homes of Hope Qualification Criteria and Application Process

QUALIFICATION CRITERIA

1. Applicant is able to live and function independently.
2. Applicant family has a sustainable source of income other than county assistance and/or social security disability.
3. Applicant family has one (1) or more children for whom they have legal guardianship and who will reside in the Homes of Hope home and will be participating in the Homes of Hope program.
4. Applicant family is homeless or facing eviction.
5. Applicant family's last permanent residence of at least 9 months is/was within the Love INC of Greater Hershey service area in Pennsylvania (Hummelstown, Hershey, Dauphin County portion of Elizabethtown)
6. No adult or child applying to reside in the Homes of Hope home may have a criminal history involving crimes against another person that are listed as a misdemeanor or felony.
7. No adult or child applying to reside in the Homes of Hope home may have a domestic violence report against them within the past 12 months.

APPLICATION PROCESS

1. REVIEW qualification criteria and Program overview.
2. COMPLETE APPLICATION if you believe you meet the qualification criteria and are willing to abide by the Program policies and uphold the Participant responsibilities.
3. APPLICATION REVIEW by Love INC staff will be completed within 2 business days to determine initial eligibility. You will be contacted by phone or email within 2 business days to inform you if you are eligible for the Program.
4. INTERVIEW will be conducted by Love INC staff with you at the Love INC office if you are eligible and if there is availability in the house.
 - a. If the house is not available, you will be placed on a wait list and contacted when the house is being vacated to continue the process. The wait list will be ordered on a first-come, first-served basis; however, priority may be given to applicants that are homeless, residing in unsafe living conditions or fleeing from a domestic violence situation.
 - b. The interview will be conducted within 2-3 business days after application review based on applicant and Love INC staff availability.
 - c. You will need to bring the following documents with you: PA driver's license/state id, vehicle registration and proof of insurance (if applicable), proof of income, any documentation that will verify your current living situation as either homeless or facing eviction.
5. INTERVIEW EVALUATION will be discussed by Love INC staff to determine if you are a candidate for the Program. Within 1 business day, you will be notified by phone and/or email if you are a candidate following the interview.
6. REFERENCES will be called to verify employment and your current situation.
7. ACCEPTANCE/NON-ACCEPTANCE decision will be made, and you will be notified by phone and in writing by email or US Mail within 1 week of your interview.
 - a. If accepted, a date will be established for Move-in
 - b. If not-accepted, applicants may re-apply after 6 months if they meet the qualification criteria at that time.

WAIT LIST PROCESS

The wait list will be ordered on a first-come, first-served basis; however, priority may be given to applicants that are homeless, residing in unsafe living conditions or fleeing from a domestic violence situation.

Up to 2 weeks prior to the House becoming available, prior applicants will be contacted to review their application and determine if they are still eligible to continue the application process.

- If a prior applicant remains eligible, the application process will resume with Step 4, and an interview will be scheduled.
- If an applicant is no longer eligible, their name will be removed from the wait list. Applicants that are removed from the wait list may re-apply if they become homeless or are facing eviction and meet the qualification criteria again.